



Church of Scotland

Presbytery of Moray

Year Book 2015 – 2016
(1st Edition – July 2015)

Dates of Presbytery Meetings

2015

1st September

6th October

3rd November

1st December

2016

2nd February

1st March

3rd May

21st June

Dates of Committee/ Business Committee Meetings

2015

22nd September/ 23rd September

20th October/ 21st October

17th November/ 18th November

2016

19th January/ 20th January

16th February/ 17th February

19th April/ 20th April

7th June/ 8th June

Committees operate in accordance with Standing Order 8.

Convenors may call extra meetings if required, or may cancel meetings if there is no business, but due notice must be given timeously preferably by e mail, or by telephone.

Members are urged to check their E-mails before travelling to meetings

General Assembly Remits to Presbyteries and Kirk Sessions

Please note that this booklet, which will be available at the September meeting, should be brought to Presbytery meetings when material it contains is to be discussed (usually in the meetings up to December)

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Church of Scotland
Presbytery of Moray
2015 – 2016

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Past Moderators of Moray Presbytery

| | | |
|-------------|----------------------------|--|
| 2014 – 15 | Rev. Daniel Connolly | Chaplain, Army Barracks, Kinloss |
| 2013 – 14 | Rev. Douglas F. Stevenson | Cullen & Deskford |
| 2012 – 13 | Rev. Graham W. Crawford | Lossiemouth; St James' |
| 2011 – 12 | Rev. Robert J. M. Anderson | Knockando, Elchies, Archiestown l/w Rothes |
| 2010 – 11 | Mrs Ann M C Bowie | Elder, Bellie |
| 2009 – 10 | Rev. George B. Rollo | Elgin St Giles' & St Columba's South_____ |
| 2008 – 09 | Rev. Dr. Kay F. Gauld | Assoc: Keith Churches |
| 2007 – 08 | Rev. Paul Amed | Dallas l/w Forres St Leonard's l/w Rafford |
| 2006 - 07 | Rev. Graham Austin | Findochty l/w Portknockie l/w Rathven |
| 2004 – 06 | Rev. Ranald S. R. Gauld | Keith: St Rufus, Botriphnie & Grange |
| 2003 – 04 | Rev. Barry J. Boyd | Forres: St. Laurence |
| 2002 – 03 | Mr. Iain Bryce | Elder, Cullen & Deskford |
| 2001 – 02 | Rev. John C. Beck | Alves & Burghead l/w Kinloss & Findhorn |
| 2000 – 01 | Rev. Charles D. McMillan | Elgin: High |
| 1999 - 2000 | Rev. Eric W. Foggitt | Buckie: South and West l/w Enzie |
| 1998 – 99 | Rev. Ivan C. Warwick | Knockando, Elchies & Archiestown l/w Rothes |
| 1997 – 98 | Mr. Stuart MacKenzie | Elder, St. Andrew's-Lhanbryd & Urquhart |
| 1996 – 97 | Rev. Peter Robertson | Dallas l/w Forres: St. Leonard's l/w Rafford |
| 1995 – 96 | Rev. Alex MacPherson | Cullen & Deskford |
| 1994 – 95 | Rev. George B. Rollo | Elgin: St. Giles' |
| 1993 – 94 | Rev. Duncan Murray | Lossiemouth: St. Gerardine's High |
| 1992 – 93 | Rev. Ann McColl Poole | Dyke l/w Edinkillie |
| 1991 – 92 | Rev. John T. Robertson | Keith: North, Newmill & Boharm |
| 1990 – 91 | Rev. Hugh M. C. Smith | Mortlach & Cabrach |
| 1989 – 90 | Rev. David Ferguson | Bellie l/w Speymouth |

MINISTERS BY YEAR OF ORDINATION

| | Ord. | In'd/App | Ret/Dem | Charge or Appointment () = <i>retired/demitted</i> |
|--|-------------|-------------|-------------|---|
| <i>James M. Thomson</i> | 1952 | | 2000 | (<i>Elgin: St. Giles' & St. Columba's South Associate</i>) |
| <i>David L. Wright</i> | 1957 | | 1998 | (<i>Stornoway: St. Columba</i>) |
| <i>Alasdair J. Morton</i> | 1960 | | 2000 | (<i>Bowden l/w Newtown</i>) |
| <i>Alistair A.B. Davidson</i> | 1960 | | 1997 | (<i>Grange l/w Rothiemay</i>) |
| <i>Hugh M.C. Smith</i> | 1973 | | 2013 | (<i>Mortlach & Cabrach</i>) |
| <i>George B. Rollo</i> | 1974 | | 2010 | (<i>Elgin: St. Giles' & St. Columba's South</i>) |
| Isabel C Buchan | 1975 | 2013 | | Buckie North l/w Rathven |
| <i>Alexander Buchan</i> | 1975 | | 1992 | (<i>North Ronaldsay with Sanday</i>) |
| Louis C Bezuidenhout | 1978 | 2014 | | Alves & Burghead l/w Kinloss & Findhorn |
| <i>Brian Bain</i> | 1980 | | 2007 | (<i>Gask l/w Methven l/w Logiealmond</i>) |
| <i>Gillian M. Morton</i> | 1983 | | 1996 | (<i>Hospital Chaplain</i>) |
| <i>Daniel Connolly</i> | 1983 | 2012 | 2015 | (<i>Army Chaplain at Kinloss Barracks</i>) |
| <i>Ann McColl Poole</i> | 1983 | | 2003 | (<i>Dyke l/w Edinkillie</i>) |
| <i>Duncan Shaw</i> | 1984 | | 2011 | (<i>Alves & Burghead l/w Kinloss and Findhorn</i>) |
| <i>Morris Smith</i> | 1988 | | 2013 | (<i>Cromdale & Advie l/w Dulnain Bridge l/w Grantown-on-Spey</i>) |
| <i>Peter Robertson</i> | 1988 | | 1998 | (<i>Dallas l/w Forres: St Leonard's l/w Rafford</i>) |
| Donald K Prentice | | | 1989 | 2010 |
| Dallas l/w Forres: St Leonard's l/w Rafford | | | | |
| Douglas F Stevenson | 1991 | 2010 | | Cullen and Deskford |
| Graham W. Crawford | 1991 | 2003 | | Lossiemouth: St. James' |
| <i>David W Whyte</i> | 1993 | | 2010 | (<i>Boat of Garten and Duthil with Kincardine</i>) |
| Robert J. M. Anderson | 1993 | 2000 | | Knockando, Elchies & Archiestown l/w Rothes |
| Barry J. Boyd | 1993 | 1993 | | Forres: St. Laurence |
| Sheila M. Munro | 1995 | 2012 | | Chaplain - RAF Lossiemouth |
| Geoffrey D McKee | 1997 | 2014 | | Lossiemouth: St Gerardine's High |
| | | | | in deferred linkage with Lossiemouth: St James' |
| Stuart M Duff | 1997 | 2014 | | Birnie & Pluscarden l/w Elgin High |
| Kay F. Gauld | 1999 | 2014 | | Keith: St. Rufus, Botriphnie & Grange |
| Hilary W. Smith | 1999 | 2014 | | Findochty l/w Portknockie (22/08/2014) |
| Steven Thomson | 2001 | 2012 | | Elgin: St Giles' & St Columba's South |
| Alison C. Mehigan | 2003 | 2003 | | Bellie & Speymouth |
| Anne Attenburrow (Aux.) | 2006 | 2012 | | Preaching Assistant at |
| | | | | Dallas l/w Forres: St Leonard's l/w Rafford |
| Andrew J Robertson | 2008 | 2010 | | St Andrew's Lhanbryd & Urquhart |
| Shuna Dicks | 2010 | 2010 | | Aberlour |
| Mary Whittaker (Aux.) | 2011 | 2011 | | Auxiliary Minister to the Deaf |
| Jenny M. Adams | 2013 | 2013 | | Duffus, Spynie & Hopeman |
| John Morrison (OLM) | 2013 | 2013 | | Preaching Assistant at |
| | | | | Dallas l/w Forres St Leonard's l/w Rafford |

THE DIACONATE

| | Com | Ord. | Rtd | Appointment |
|----------------------------------|-----|-------|-------|------------------------------|
| <i>Margaret R. King, MA. DCS</i> | - | 09/02 | 10/12 | (<i>Presbytery Deacon</i>) |

LIST OF CONGREGATIONS

With Ministers, Representative Presbytery Elders & Office Bearers

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DYKE I/w EDINKILLIE

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FORRES: ST. LAURENCE (SC000711)

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KEITH: NORTH, NEWMILL, BOHARM & ROTHIMAY (SC033804)

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 Minister: Vacant
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KEITH: KIRK OF ST. RUFUS, BOTRIPHNE & GRANGE (SC031791)

Interim Moderator: Rev. Douglas F Stevenson BD Dip Min Ord 1991 Ind. 2010
 Wef 6/7/15 The Manse, **St Giles 21 Reidhaven St, Cullen,** Tel. 01542 841963
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 Minister: Vacant
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KNOCKANDO, ELCHIES & ARCHIESTOWN I/w ROTHES

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BSL Interpreter: **Heather Johnson** (North East Sensory Services) heather.johnson@nesensoryservices.org

Ordained Local Minister:

Mr John A. Morrison BSc BA PGCE Dallas l/w Forres: St Leonard's l/w Rafford Ord. 2013, App. 2013
35 Kirkton Place, New Elgin, Elgin. IV30 6JR 01343 550199
Email: shalla57@aol.com

Retired Ministers

Rev Brian Bain LTh (Gask l/w Methven l/Logiealmond) Ord 1980, Rtd 2007
Bayview, 13 Stewart Street, Portgordon, Buckie AB56 5QT Tel: 01542 831215
Email: bricoreen@gmail.com

Rev Alexander Buchan MA BD PGCE (North Ronaldsay with Sanday) Ord. 1975, Rtd 1992
The Manse, 14 St. Peter's Road, Buckie, AB56 1DL Tel: 01542 832118
Email: revabuchan@bluebucket.org

Rev. Alistair A. B. Davidson MA BD (Grange l/w Rothiemay) Ord 1960, Rtd 1997
11 Sutors Rise, Nairn IV12 5BU Tel: 01667 459838

Rev. Alasdair J. Morton MA BD DipEd FEIS (Bowden l/w Newtown) Ord 1960, Rtd 2000
St. Leonard's, 16 St. Leonard's Road, Forres IV36 1DW Tel: 01309 671719
Email: alasdairmorton@hotmail.co.uk

Rev. Gillian M. Morton MA BD PGCE (Hospital Chaplain) Ord 1983, Rtd 1996
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E: mail: gillianmorton@hotmail.co.uk

Rev. Ann McColl Poole DipEd ACE LTh (Dyke l/w Edinkillie) Ord 1983, Rtd 2003
Kirkside Cottage, Dyke, Forres, IV36 2TF Tel: 01309 641046

Rev. Peter Robertson BSc BD (Dallas l/w Forres: St Leonard's l/w Rafford) Ord. 1988, Dem 1998
17 Ferryhill, Forres IV36 2GY Tel: 01309 676769
Email: peterrobertsonforres@talktalk.net

Rev. George B Rollo BD (Elgin: St Giles' & St Columba's South) Ord. 1974, Rtd 2010
13, Meadow View, Hopeman, Elgin, IV30 5PL Tel: 01343 835226
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Rev Duncan Shaw LTh CPS (Alves & Burghead l/w Kinloss & Findhorn) Ord. 1984, Rtd 2011
73, Woodside Drive, Forres IV36 2UF Tel: 01309 676665
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Rev. Hugh M. C. Smith LTh (Mortlach & Cabrach) Ord. 1973, Rtd 2013
6 Concraig Walk, Kingswells, Aberdeen. AB15 8DU Tel: 01224 745275

Rev. Morris Smith BD. (Cromdale & Advie l/w Dulnain Bridge l/w Grantown-on Spey) Ord 1988, Rtd 2013
1 Urquhart Grove, New Elgin, IV30 8TB Tel: 01343 545019

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Tel: 01343 547664

Rev David W Whyte LTh (Boat of Garten, Duthil, with Kincardine)
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Email: whytedj@btinternet.com

Ord.1993, Rtd 2010
Tel: 01343 870667

Rev. David L. Wright MA BD (Stornoway: St. Columba)
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Ord 1957, Rtd 1998
Tel: 01667 451613

Retired Deacon

Miss Margaret R. King MA DCS (Presbytery Deacon)
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E: mail: margaretrking@tiscali.co.uk

Ord. 2002, Rtd. 2012
Tel: 01343 820937

Elders Elected By Presbytery

These elders are elected by Presbytery to "balance" those ministers who are members of Presbytery but who do not hold a pastoral charge. Presbytery may also elect additional elders up to one third of the total number of congregations. Commissions are reviewed annually, but provided there are sufficient places, they normally continue from one year to the next.

| Name | Address | Telephone/email |
|--|---|---|
| Mrs. Ann M. C. Bowie (Bellie & Speymouth) | 1 Gordon Street, Fochabers IV32 7DL | 01343 821476 Email: AnnMCBowie@aol.com |
| Mr William Bruce (Lossiemouth: St James') | 14 Union Street, Lossiemouth IV31 6BA | 01343 812429 |
| Mr. Charles Cameron (Keith: St Rufus, Botriphnie & Grange) | Montgrew, Keith AB55 6LE | 01542 887514 Email: hotvet52@hotmail.com |
| Mrs Margaret Cameron 01343 860459 (Elgin: High) | Parkview, Hallowood Road, Elgin IV30 8NP | Email: roncameron@btinternet.com |
| Mrs Marilyn Chesney (Duffus, Spynie & Hopeman) | 31 Lodgeview Road, Hopeman IV 30 5TS | 01343 830852 Email: chesney31@hotmail.co.uk |
| Mrs Kathleen Dale 01343 541437 (Elgin: St Giles' & St Columba's South) | 32 East High Street, Bishopmill, Elgin IV30 4EJ | Email: kathleendale2505@gmail.com |
| Mrs. Jean Forbes (Buckie: North) | Greenmoss, Drybridge, Buckie AB56 5JB | 01542 831646 Email: dancingfeet49@yahoo.co.uk |
| Mrs Jane Foster (Dyke) | Fir Tree Cottage, Dyke, Forres IV36 2TF | 01309 641257 Email: jwaf2212@hotmail.co.uk |
| Mr. Victor E F Goddard (Forres: St Laurence) | 3 Varis Road, Forres, IV36 1HR | 01309 673450 Email: vicandsheilac@yahoo.com |
| Mrs Helen More (Alves & Burghead) | 38 Grant Street, Burghead IV30 5TT | 01343 835550 Email: helenmore@hotmail.co.uk |
| Mrs. Morag Ritchie (Portknockie) | 8 Seafeld Street, Portknockie, Buckie AB56 4LX | 01542 840951 Email: moragritchie8@btinternet.com |
| Mrs Anne Marie Simpson (Keith: North, Newmill, Boharm & Rothiemay) | 25 Hay Crescent, Keith AB55 5AR | 01542 886864 |

CORRESPONDING MEMBERS

Corresponding Members are entitled to attend all meetings of Presbytery and (except where Presbytery is exercising judicial functions) to speak on any matter before the Presbytery, but they do not have the right to vote or make a motion.

- Where name is marked with * the person named is a member of Presbytery by virtue of another appointment.

Ministries Development Staff

Mrs. Paula Baker, 18 Main Street, Buckpool, Buckie AB56 1XQ
01542 832662

Email: mikepaulabaker@aol.com

Church of Scotland Guild, Presbyterial Council Members

Mrs. Ann M. C. Bowie (W. Conv) 1 Gordon Street, Fochabers, IV32 7DL
01343 821476

Email: AnnMCBowie@aol.com

Mrs Janet Benson (W. Sec) 8 Springfield Court, Forres, IV36 3WY

01309 671525

Email: janetwbenson1@gmail.com

Miss June A Cairns ((E. Conv.) 'Inganess' 47 Fife Street, Keith AB55 5EG

01542 882336

Mrs Moira Legge (E. Sec) 36 Seafield Street, Cullen, Buckie AB56 4SW

01542 840217

Press & Publicity Officer

Mr Neil Sutherland* 14 Dean of Guild Way, Elgin IV30 6JN

01343 549357

Email: neilshir@hotmail.co.uk

Presbytery Safeguarding Officer

Mr John McConnachie 7 Woodside Place, Fochabers IV32 7 HE

01343 820671

E mail: sandj.mcconnachie@btinternet.com

Roll of Readers

Mrs. Jean Forbes* Greenmoss, Drybridge, Buckie AB56 5JB

01542 831646

Email: dancingfeet49@yahoo.co.uk

Readers are required by Act XVII 1992 to "appear annually before their Presbytery". This is normally at the June meeting when Readers are presented to the Moderator.

OTHER CONTACTS (for information only)

BSL Interpreter

Heather Johnson (North East Sensory Services) – Email: heather.johnson@nesensoryservices.org

PRESBYTERY COMMITTEES

Committees meet two Tuesdays before Presbytery meetings. **All Committees meet (meantime) at 7.30p.m at the Williamson Hall, Elgin. The Business Committee meets the following day.** Committees operate in accordance with Standing Order 8. Convenors may call extra meetings if required, **or may cancel meetings if there is no business, but due notice must be given timeously, and preferably by telephone.** Convenors normally serve for four years; and members for three years, **(the year of appointment being shown in brackets*)**. Committees may appoint a vice-convenor.

- *The date in brackets after a name is the date of appointment to that particular committee of Presbytery, **not** the date on which they became a member of Presbytery. In that the committees were restructured with effect from 1st July 2009 the date in brackets reflects the appointment date to the original committee, where the remit of the of the previous committee is connected to that of the new committee.*

MINISTRY AND TRAINING

Ministers: L. Bezuidenhout (Vice-Convenor) (2014); **I. Buchan (2014) (Convenor 2014);** J. Morrison (2014); A. Morton (2011); A. Robertson (2011); D. Whyte (2014)
Members: M. Chesney (2013); J. Forbes; (2014); J. Foster (2014); V. Goddard (2011); A. M. Simpson (2014)
E Watson (2013)

MISSION AND SERVICE

Ministers: **J. Adams (2013) (Convenor 2015);** A. Attenburrow (2007); S.Duff (2014);
G. Morton
Deacon: M. King (2007)
Members: E. Clarke (2013) L Cooke (2009); M. Dawson (2011) N. Henderson (2014); A. McLaren (2010);
P. McWilliam (2000); R. Malin (2009); H. More (2012); V. Regan (2007);
A. Savory (2012); N. Sutherland (2011)

STEWARDSHIP, FINANCE AND PROPERTY

Ministers: B. Bain (2009); G. McKee (2014); A. Mehigan (Vice Convenor Stewardship) (2013);
P. Robertson (2014);
Members: W. Bruce (2013); C. Cameron (2014); M. Cameron (2014); K. Dale (2011); D. Mackenzie (2012);
M. Mackintosh (2013); I. MacLennan (2009); Dr. D Murray (2010); G. Reid (2013); H. Reid (2013);
M. Ritchie (2013); A. Smith (2007); Mike Smith (2012); C Steele (2013);
J. Whyte (2014) (Convenor) (2014)

SUPERINTENDENCE

Ministers: B. Boyd (2010); H. Smith (2014); **M. Smith (2014) Convenor 2014;**
D. Stevenson (2011)
Members: A. Bowie (2011); K. Cowie (2007); D. Harrington (2013); C. Laing ((2013); C. McDuff-Jones (2013)

BUSINESS COMMITTEE

The Business Committee is composed of the **Rev Shuna Dicks Convenor (2014);** the Moderator, the Clerk; the Treasurer, all Convenors of Standing Committees (above).

The Moderator, The Clerk, and The Treasurer are ex-officio members of all committees.

PANEL of TELLERS

A. Bowie (2011) V. Goddard (2010); D. Mackenzie (2013); A. McLaren (2014); Dr. D. Murray (2013); V. Regan (2014); A. Savory (2014)

(Three Tellers are required at any one time)

ACCOUNTS INSPECTION COMMITTEE

The Clerk, Treasurer; the **Convenor of Stewardship, Finance and Property Committee;** and a qualified member

VACANCY PROCEDURE COMMITTEE POOL

All ministerial members of Presbytery are in the pool of people available to serve on the Vacancy Procedure Committee as and when required.

Rev. Brian Bain (Co-ordinator):

Elders: from: - A. Bowie; E. Clarke; L. Cooke; V. Goddard; D. Mackenzie; I. MacLennan; C. McDuff-Jones;
A. McLaren; A. Savory.

OTHER APPOINTMENTS OF PRESBYTERY

| | |
|---|--|
| Anderson's Board, Elgin | Minister of Elgin: St. Giles' & St Columba's South <i>ex officio</i> & Miss Margaret King (See page 12) |
| Banff Bursary Fund Board | |
| Committee to Examine Presbytery Minute Book | Convener of Superintendence & 1 Presbytery Elder |
| Education Rep. to Moray Council | Rev. Shuna Dicks (see page 5) |
| Moray East Presbyterial Council Guild Link | Mrs Kathryn Cowie (see page 6) |
| Moray West Presbyterial Council Guild Link | Mrs. Ann M. C. Bowie (see page 12) |
| Pastoral Advisor to members of Presbytery | Rev. Donald Prentice (see page 7) |
| Press & Publicity Officer | Mr. Neil Sutherland (see page 13) |
| Pulpit Supply Co-ordinator | Mrs. Ann M. C. Bowie (see page 12) |
| Scottish Bible Society Contact | The Convener of Mission and Service |
| Step by Step Trustee | |
| | Mrs Mary Dawson (see page 8) |
| Synod of Grampian Trusts Committee | The Clerk, & The Treasurer. |
| Website Editor | Rev Louis Bezuidenhout (see page 5) |
| Year Book Editor | Miss Margaret King (See page 12) |

*The Roll of Presbytery, Committees etc. are subject to the approval of Presbytery at its **June** meeting.*

CHAPLAINS TO HOSPITALS (Only C of S Chaplains listed)

Hospitals

| | | |
|---------------------------------|---------------------|--------------|
| Aberlour: Fleming Hospital | | |
| Buckie: Seafield Hospital | Rev. David W Whyte | 01343 870667 |
| Dufftown: Stephen Hospital | | |
| Elgin: Doctor Gray's Hospital | Rev. David A Young | 01309 672849 |
| Elgin: Doctor Gray's Hospital | Rev. David W Whyte | 01343 870667 |
| Elgin: The Oaks | Rev. David A Young | 01309 672849 |
| Forres: Leancoil | Rev. David A. Young | 01309 672849 |
| Keith: Turner Memorial Hospital | | |
| Spynie Hospital | | |

Ministers resident within the bounds who are not members of Presbytery

| | |
|---|--|
| Rev. David Anderson MA BD (Fordyce) Rowan Cottage, Aberlour Gardens, Aberlour AB38 9LD (Holds Practising Certificate) | Ord. 1975, Rtd 1999 Tel: 01340 871906 maurvid@hotmail.com |
| Rev. William M. Reid MA BD (Scots Kirk, Paris) No 1, The Stables, Knockomie, Forres IV36 2SG (Holds Practising Certificate) | Ord 1966, Rtd 2005 Tel: 07500 585 481 Email: reidbil@gmail.com |
| Rev. Ronald Scotland (Birnie l/w Pluscarden) 7a Rose Avenue, Elgin IV30 1NX (Holds Practising Certificate) | Ord 1993, Rtd 2003 Tel: 01343 543086 Email: ronnieandjill@thescotlands.co.uk |
| Rev. David A. Young (Kirkmuirhill) 15 Mannachie Rise, Forres IV36 2US (Member of Presbytery of Lanark) (Holds Practising Certificate) | Ord 1972, Rtd 2003 Tel: 01309 672849 Email: YoungDavid@aol.com |

Congregational Treasurers

Aberlour

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Alves & Burghead

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Tel: 01343 850209

Bellie & Speymouth

Mrs Betty Brown
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Tel: 01343 820372

Birnie & Pluscarden

Mrs Helen Strachan
67 Land Street, New Elgin, Elgin
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Buckie North

Mr Norman Mitchell
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Buckie South & West

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Cullen & Deskford

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Dallas

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Duffus, Spynie & Hopeman

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Dyke

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Edinkillie

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Elgin St Giles' & St Columba's South

Mr Graeme Archibald

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Enzie

Mrs Gladys Murray

1 Harbour Head Portgordon Buckie

(Not on E-mail)

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Findochty

Mrs Heather Pirie

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Tel: 01542 834123

Forres: St Laurence

Dr Douglas J. Murray,

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Email: douglas.murray9@btinternet.com

Tel: 01309 672545

Forres: St Leonard's

Mr John Carson

11 Loch View, Forres, IV36 2XH

Email: j.carson2@btinternet.com

Tel: 01309 674541

Keith: North Newmill, Boharm & Rothiemay

Mrs Linda Pates

'Little Ardrone' Keith, AB55 5NQ

Email: pates_linda@hotmail.com

Tel: 01542 886009

Keith: St Rufus, Botriphnie & Grange

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Knockando, Elchies & Archiestown

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Lossiemouth: St James'

Mr Neil Smith

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Mortlach & Cabrach

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Portknockie

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Rathven

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St Andrew's Lhanbryd & Urquhart

Mr John Third
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World Mission Contact

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Alves & Burghead

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Birnie & Pluscarden

Buckie North

Buckie South & West

Cullen & Deskford

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Duffus, Spynie & Hopeman

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Enzie

Findochty

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Forres St Leonard's

Keith North Newmill, Boharm & Rothiemay

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Kinloss & Findhorn

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Knockando, Elchies & Archiestown

Mrs Evelyn Younie
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Lossiemouth St Gerardine's High

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Lossiemouth St James'

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Mortlach & Cabrach

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Rathven

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Speymouth

St Andrew's Lhanbryd & Urquhart

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Tel: 01343 842640

PRESBYTERY NOTES

1. **Meetings:** The Presbytery meets for ordinary business on the first Tuesday of September, October, November, December, February, March and May at 7 p.m., and on the fourth Tuesday of June. All meetings are held in St. Andrew's-Lhanbryd & Urquhart Church Hall, with the exception of the June meeting, when Presbytery meets at the church of the retiring Moderator, the business being preceded by the celebration of Holy Communion. Committees of Presbytery generally meet two weeks before ordinary business meetings (meantime) in the Williamson Hall, Elgin.
2. **Special Meetings:** Presbytery may appoint meetings additional to the eight ordinary meetings whose dates are set. These are called *in hunc effectum* meetings. For urgent business, the Moderator can call a meeting of Presbytery which has not been appointed by Presbytery itself. This is called a *pro re nata* meeting.
3. **The Moderator:** The Moderator is chosen from the membership of the Presbytery and normally holds office for one year. He or she takes office at the June meeting. The Moderator constitutes, chairs and closes meetings. The Moderator traditionally bows to the Presbytery at the beginning of a meeting, and the bow is returned.
4. **Conduct of Business:** The business of the Presbytery is conducted in accordance with the Standing Orders. Items for the agenda should be given to the Clerk at least fourteen days before the meeting of the Presbytery. Correspondence should be directed to the Clerk in the first instance, who will present it for consideration to the Business Committee. The Business Committee will then direct correspondence and business as necessary to the appropriate standing committee and fix the agenda for the next Ordinary meeting. Congregations contemplating alterations to the fabric of buildings, or repairs exceeding the financial limit, should make enquiry to the Stewardship, Finance and Property Convenor for advice. Note that the regulations governing permissions necessary for different categories of work are complex, and advice should be sought at an early stage for any works other than routine maintenance.
5. **Presbytery Committees:** Committees may be allocated particular times when they have the opportunity to make a fuller presentation of their work than would be possible under the normal time limits for reports. This would be arranged in consultation with The Business Committee. **Stewardship, Finance and Property**, will report in **October**. The **Education Representative to Moray Council, Elder Trainer**, and **Safeguarding Officer** should report annually. Other Presbytery Committees should report when matters arise which require Presbytery attention. (*see Minutes p.703, 2nd September 1997*).
6. **Corresponding Members:** The Convenors and Secretaries of both Presbyterial Councils of the Church of Scotland Guild within the bounds are *ex officio* Corresponding Members of the Presbytery. The Convenors alternately present a report to the Presbytery at its May meeting. The Presbytery may appoint other Corresponding Members. These include Presbytery/Parish Workers, Students for the Ministry, the Presbytery Press & Publicity Officer, and Readers.
7. **Readers and Students:** Readers and Students are presented to Presbytery at its May or June meeting.
- 6 8. **Commissions to the General Assembly:**
 - 7 The following charges are due to send Commissioners to the General Assembly -
2015: (Ministers) St Andrew's Lhanbryd & Urquhart; Findochty l/w Portknockie; Lossiemouth: St. Gerardine's High,; Alves & Burghead l/w Kinloss & Findhorn; Assoc. Minister; Rtd Minister/Chaplain.
2015: (Elders) Knockando, Elchies & Archiestown; Buckie South & West; Keith: North, Newmill Boharm & Rothiemay; Alves & Burghead; Rafford; Edinkillie.
2016: (Ministers) Aberlour; Bellie l/w Speymouth; Cullen & Deskford; Elgin: St Giles' & St Columba's South; Dallas l/w Forres: St Leonard's l/w Rafford; Aux. Minister.
2016: (Elders); Bellie; Buckie: North; Cullen & Deskford; Portknockie; Keith: St Rufus, Botriphnie & Grange; Forres: St Laurence.
2017: (Ministers) Mortlach & Cabrach; Buckie South & West l/w Enzie; Keith: North Newmill Boharm and Rothiemay; Duffus, Spynie & Hopeman; Forres: St Laurence; Rtd Minister/Chaplain.
2017: (Elders) Aberlour; Rothes; Elgin: High; Lossiemouth: St Gerardine's High; Dallas; Dyke.

Presbytery of Moray Web Site – www.moraypresbytery.org.uk

A web site is operated by the Presbytery and contains useful information about people and churches within the bounds. It is directed mainly at the general public rather than being a source of information for presbyters themselves as is the purpose of this Year Book. As well as full contact details for individuals and descriptions of our churches, their history and the work they do, there is a page for news which is regularly updated, pages containing links to other sites of interest, and a page for vacancy information. The structure of the site is maintained by a professional web designer, however the information contained in the pages is accessed via the Web Site Editor who will be pleased to receive notice of any changes required, news items for inclusion and suggestions for development of the website. In order to comply with the Data Protection Act, individuals whose data appears on the web site such as addresses, phone numbers and the like, must agree to the inclusion of such data. Consent forms are issued from time to time for this purpose, but anyone not wanting particular data included in the website is asked to notify the **Web Site Editor**:

10. Email and Attachments

Much of the written material received by the Clerk intended for distribution to some or all members of Presbytery now arrives by email. While it is appreciated that not everyone has access to computers, every church should have at least one contact who can receive email so that correspondence can be passed on as necessary. Often, information provided in emails is time sensitive and therefore inappropriate for postage. After equipment has been installed email is the cheapest and fastest means of communication. The Clerk appreciates all efforts made which result in a saving of time and the administrative expenses of the Presbytery.

Many emails contain **attachments**. These are documents produced by computer using a proprietary software package so that letters, photographs, etc can be sent by email. The Church of Scotland's standard word-processing software used by all departments at 121 and by all Presbytery Clerks is Microsoft Word. All computers with MS Word installed will be able to open MS Word attachments. Some other word processors can also open Word documents.

11. Precautions in Using the Internet and Email

Anyone using the Internet should have up to date **virus protection** software installed on their computer to protect themselves and their correspondents from computer virus attack. This should be updated frequently. A **firewall** system is also recommended, particularly for Broadband connections. Computer users are also advised that hoax virus warnings received through email are very common. The instructions in these messages (usually to delete some important file on your operating system and inform all your friends to do the same) should never be acted upon. **Spam**, or unsolicited email, is an ongoing problem. Those which purport to come from persecuted African princes seeking to offload millions of dollars into your account are very common ("the Nigerian scam"), as are companies selling drugs, and publicity for unsavoury websites. These should simply be deleted. Software which identifies and deletes spam, pop-up ads and programs installed on your machine by hackers can be installed if you are having particular problems. If spam messages offer a process to remove yourself from their mailing list, the experts advise not to use it, as this simply tells the sender your address is active.

12. GUIDANCE ON USE OF BLOGS AND SOCIAL NETWORKING SITES SUCH AS TWITTER AND FACEBOOK

The Superintendence Committee has had cause to consider suggesting guidance to members of Presbytery regarding the use of blogs and social networking sites. (Approved by Moray Presbytery 4th May 2010)

We are aware that 'blogs' can be a useful way of communicating with parishioners and a wider public, and while we consider that social networking sites are often mundane and somewhat vacuous, we realise they can also be a useful form of relaxation for some. There are however dangers in the use of these sites in that even when password protected they can be notoriously insecure. Furthermore the informal nature of such sites carries the risk of inadvertently making comments that can cause unnecessary offence.

The pastoral relationship between ministers and parishioners is a highly privileged one based upon confidentiality and trust on both sides. It follows therefore that the use of pastoral events as topics for public discussion in 'blogs' may be inappropriate and potentially damaging to the pastoral relationship.

In the case of social networking sites there is huge potential for ostensibly private conversations that name or otherwise identify third parties to be accessed by unintended readers. This also raises the possibility of potentially damaging pastoral or working relationships.

Recognising that this is largely a matter of common sense and good manners we would ask Presbytery to approve these simple guidelines for using 'blogs' and social networking sites.

1. Think carefully before identifying parishioners without their permission.
2. Think carefully before using pastoral events or situations as topics of conversation in public.
3. Always check your facts first.
4. Do not say anything that you would not say to the subject face to face.
5. Consider whether it needs to be said and whether it is helpful.
6. Even when using password or other security protection, be aware of the high probability that unintended readers may access the sites you are using.

STANDING ORDERS of MORAY PRESBYTERY

1. MEETINGS

- a) ORDINARY MEETINGS shall be held on the first Tuesday of September, October, November, December, February, March and May, and on the fourth Tuesday of June at 7.00pm. All Ordinary Meetings shall be held in St. Andrew's Lhanbryd & Urquhart Church Hall, with the exception that in June the Presbytery shall meet at the Church of the retiring Moderator, the business being preceded by the celebration of Holy Communion.
- b) All meetings shall be called by circulars posted at least 6 days before the day of meeting, the circulars indicating the items of business to be brought up and giving Notices of Motion in full.
- c) A quorum shall consist of three members, of whom two must be ministers.
- d) In the case of urgent business occurring between Presbytery meetings, powers are granted to the Moderator, Clerk, and Convenor of the Committee concerned to deal with the matter. Any decisions so made to be homologated at the next ordinary Presbytery meeting.

2. ORDER OF BUSINESS

- a) The Moderator, or, in his or her absence, the Moderator last in office, shall take the Chair and constitute the meeting with prayer. In the case of all Ordinary Meetings the opening devotions shall include praise and a reading from Scripture. If necessary, the Presbytery shall appoint a Moderator *pro tempore* from the Ministers present.
- b) The Sederunt shall be taken and recorded in the sederunt record of the Presbytery as also apologies for absence received on behalf of members.
- c) The Order of Business shall be determined, including business additional to what is indicated on the circular if it is accepted by the Presbytery. The Order of Business having been adopted, no further business shall be introduced.
- d) The Business Committee report.
- e) Business expressly required by order of the Superior Courts.
- f) Correspondence, communications or other business specially brought forward by direction of the Moderator.
- g) Reports of Presbytery Committees.
- h) Motions of which notice has been given.

3. MINUTES

- a) The minutes of the Presbytery meetings shall be duplicated and circulated to all members at least six days before the meeting at which they are to be submitted. At the latter meeting they shall be held as read and, if approved with or without adjustment, shall be signed by the Moderator and Clerk. No discussion shall be allowed except on the question whether they are a correct record of the business transacted.
- b) All printed minutes, reports and communications, copies of which have been circulated to all members, shall be held as read.

4. NOTICES OF MOTION

- a) Notice of every motion to be proposed at a meeting of the Presbytery shall be in writing, signed by the member giving notice and must be lodged with the Clerk at least fourteen days before the meeting at which it is to be proposed. A motion of which notice shall not have been received fourteen clear days before any meeting shall not be included in the circular of business of such meeting and it shall not be moved at such meeting unless it relates to a matter otherwise falling within the order of business for such meeting. Motions which are not seconded shall not be recorded in the minutes.
- b) If a Notice of Motion which is specified on the circular of business be not moved when it comes on in due course, either by the member who has given the notice or by some other member on his or her behalf, it shall, unless postponed by leave of the meeting, be considered as dropped and shall not be moved without fresh notice.
- c) No motion to rescind a resolution which has been passed within the preceding six months, nor any motion to the same effect as a motion which has been negatived within the preceding six months, shall be in order, unless the notice thereof shall bear, in addition to the signature of the member who proposes the motion, the counter-signatures of seven other members and be given in the circular of business; and when any such motion has been disposed of by the Presbytery, it shall not be competent for any member to propose a similar motion within a further period of six months.

- d) Orders (a) and (c) shall not apply to (1) any motion proposed by members of a Committee in pursuance of a report of their Committee: (2) any motion for the adjournment of the meeting or of a debate or for proceeding to the next business: or (3) any relative amendment to a motion before the meeting.

5. DEBATE

- a) Every motion and amendment shall be handed to the Moderator in writing and, after having been moved and seconded, shall not be withdrawn or in substance altered unless with the consent of the Presbytery. A member shall not move or second more than one amendment to a motion.
- b) When notices of more than one motion on any question have been given, the Moderator shall determine their order of priority before the discussion begins, provided always that a motion approving of a report of a Committee shall have priority over other motions having reference to such report.
- c) When there are motions inconsistent with each other, the first vote is a vote in favour of each of them, put in the order in which they were proposed, the result not being announced for one till it is announced for all. If any of them obtain a majority of those voting, it becomes the judgement: If none of them do so, the motion having fewest votes is struck off and the vote taken again and so on. If the lowest two be equal, the Moderator shall give his or her casting vote on them. When amendments are proposed, i.e., proposals not inconsistent with the general tenor of the motion, each may be disposed of immediately it has been moved, seconded and spoken to, the vote on each being FOR or AGAINST. Thereafter the motions, as amended, if amended, are voted on in the way already stated.
- d) The Moderator may not move a motion and may exercise only a casting vote.
- e) Every member shall stand when speaking and shall address the Moderator. The correct mode of address is "Moderator". If two or more members rise together, the Moderator shall call upon one to speak.
- f) Every member who speaks shall direct his or her speech directly to the question under discussion, or to a question of order. No member shall address the meeting for more than five minutes.
- g) No member may address the meeting oftener than once on any motion or amendment, but a member may speak to a point of order, or, with the permission of the Moderator, in explanation of some material part of a speech made by him or her which he or she believes to have been misunderstood.
- h) Every amendment shall be relevant to the motion to which it is moved, and the Moderator shall decide as to relevance and have power, with consent of the meeting, to conjoin amendments which are not inconsistent with each other.
- i) When the Moderator has ascertained that no other member entitled to address the meeting desires to speak, the mover of the original motion may reply upon the whole debate, but the reply will be strictly confined to answering previous speakers and shall not introduce new matter. After the mover has concluded his reply, the debate on the question shall be held as definitely closed and thereafter no discussion upon it shall take place except with regard to the manner of taking the vote.
- j) The amendment called "the previous question" shall not be allowed, but a motion that the debate "be now adjourned" may be made at any stage of the debate and such a motion shall take the place of any question before the meeting.
- k) Notwithstanding the foregoing rules, the Moderator may, with consent of the majority of the members present at any meeting, determine specially the order and manner in which any motion and the amendments thereto shall be put, with a view to obtaining most clearly and expeditiously the judgement of the meeting.

6. VOTING

- a) Every question shall be determined by members standing in their places, unless five members demand a division, in which case the names FOR and AGAINST the motion or amendment shall be taken down in writing and entered in the minutes. On any particular question any five members may demand that the vote be taken by ballot.
- b) In Presbytery and Committee meetings the Moderator or Convenor thereof respectively, in cases of equality of votes shall exercise a casting vote.
- c) Dissent may be entered in accordance with the Standing Orders of the General Assembly.

7. **FINANCE**

The costs of administering Presbytery will be met from a fund financed by a levy on all communicant members of each Congregation in Presbytery. The rate of this levy will be set by Presbytery. This funding is to be used exclusively to meet the costs of administering Presbytery. Where other funding is required for charitable or other projects separate funds are to be set up for each charity or project and the method of financing such charities or projects is to be decided by Presbytery. No motion requiring Presbytery spending can be considered by Presbytery unless funding is already in place.

8. **COMMITTEES**

- a) The Standing Committees of the Presbytery shall be as follows, and their respective areas of concern shall include areas indicated:

Business (Agenda; Correspondence; Nominations; Law & Doctrine etc.; Advisers).

Ministry and Training: (Ministry Support and Development; Students and Readers; Child, Youth and Adult Education; Safeguarding of Children and Vulnerable persons; Chaplaincies; Stipends, Study Leave etc.)

Mission and Service (Overseas Work, Mission Partners, etc.; Public Concerns, Social Responsibility, Ecumenical, Communication, Publicity, etc. Evangelism, Apologetics, etc.),

Stewardship, Finance and Property (Applications for alterations and repairs, Surveys, Insurance, Glebes, etc. Finance, Campaigns, Mission & Renewal, etc.),

Superintendence (Five-yearly Visits, Oversight, etc.)

- b) The Moderator, Clerk., and Treasurer shall be *ex officio* members of all Standing Committees. Persons other than members of Presbytery may be co-opted to the Standing Committees as the Presbytery may resolve.
- c) Members of Presbytery who are members of Committees appointed by the General Assembly shall have the right to be *ex officio* members of the corresponding Presbytery Committees.
- d) All reports or minutes of Committees to be submitted to the Presbytery shall, unless the Committee directs to the contrary, be written and forwarded to the Clerk for distribution prior to the meeting.
- e) A copy of the Deliverance of a Committee on its report shall, in every case, be laid on the table.
- f) All reports called for on the authority of the General Assembly shall be circulated to members of Presbytery not later than the circular calling the meeting at which they are to be discussed.
- g) Committees shall generally meet (meantime) at The Williamson Hall, Elgin two weeks prior to Ordinary Meetings of the Presbytery.
- h) Every report of a Committee dealing with more than one subject or containing more than one recommendation shall be divided into separate sections.
- i) On the consideration by the Presbytery of a report from a Committee, the adoption of such report, if dealing with only one subject and containing only one recommendation, and in all other cases the adoption of each separate section of a report, may be put from the chair without motion made.
- j) Convenors of Committees shall not, unless by special permission of the Presbytery, exceed ten minutes in submitting reports nor three minutes in moving the motion thereon. The seconder of such motion shall not exceed two minutes.
- k) On completion of a Committee's report, the Convenor, or other member appointed, shall immediately move the Deliverance of the Committee and it shall be immediately seconded. The Presbytery shall then have an opportunity for questions and discussion on the report, before the submission of motions or amendments to the Deliverance, without prejudice to the right of members to put questions, with the leave of the Presbytery, at any subsequent stage.
- l) It shall be in order to ask questions of the Convenor regarding any matter in the care of the Committee to which no reference is made in the report, but in such cases timeous notice shall be given to the Convenor.
- m) The quorum of each Committee shall be three members.

9. PRESBYTERY IN CONFERENCE OR COMMITTEE

- a) For greater freedom in the discussion of important questions the Presbytery may resolve to meet in Conference and the Conference may appoint the Moderator or any other of its members to preside. No resolutions framed or decisions adopted at such a Conference are recorded in the minutes of the Presbytery, the object being to ripen opinion for subsequent decision or to influence public opinion and action.
- b) For the consideration of any matter involving a variety of details, or for other reasons, the Presbytery may resolve to meet in Committee and appoint a Chairman who may be the Moderator or any other member. When this is done the ordinary rules of debate are understood to be suspended. When resolutions are framed or decisions adopted in this Committee, they are reported to the Presbytery when it resumes and they are adopted by the Presbytery without further discussion, the right of dissent, or of dissent and complaint, being reserved.

10. SUSPENSION AND ALTERATION OF STANDING ORDERS

- a) Any one or more of these Standing Orders may, in the case of urgency, or upon motion made or a notice duly given, be suspended at any meeting so far as regards any business at such meeting, provided that three-fourths of the members of Presbytery present shall so determine.
- b) No alteration of these Standing Orders may be made without notice given at one meeting of the Presbytery to be discussed at the following one and adopted by a majority of the members present.

11. INTERPRETATION &c

- a) The Moderator and, in the case of Committees, the Chairman shall in his discretion with or without discussion, determine all questions of procedure in reference to which no express provision is made under these Orders.
- b) In all other matters not dealt with in these Standing Orders the Presbytery shall be guided by the Standing Orders of the General Assembly and by the standard reference works on Practice and Procedure in the Church of Scotland.

Glossary of Latin terms commonly used in Church courts.

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|---------------------------|--|
| <i>Addendum</i> | Something added - usually in Church context, to a deliverance (motion) made at a meeting. All <i>addenda</i> are amendments although amendments are not all <i>addenda</i> ! |
| <i>Apud acta</i> | There and then in the presence of the court. For example, in the reading of a citation. |
| <i>Ex officio</i> | In virtue of office. For example, the Moderator is a member of every Presbytery committee <i>ex officio</i> , by virtue of his or her office. |
| <i>In hunc effectum</i> | For this purpose. Refers to a Presbytery meeting arranged for a particular piece of business. It can be any business, but Presbytery must have appointed an <i>in hunc effectum</i> meeting at a previous meeting and stated the business to be conducted at it. |
| <i>Inter alia</i> | Among other things. For example, an extract minute will state that <i>inter alia</i> , such-and-such was decided. The phrase <i>inter alia</i> indicates that it was not the only thing dealt with at that meeting. |
| <i>Oath de fideli</i> | An abbreviation of <i>de fideli administratione officii</i> . "Concerning the faithful administration of the office." The oath taken by a Clerk, for example, when he or she takes up office. |
| <i>Prima facie</i> | At first sight. <i>Prima facie</i> evidence is evidence (e.g. in the case of a complaint arising) which does not in itself amount to proof, but is of such a nature that it should be taken seriously, so justifying further investigation. |
| <i>Pro re nata</i> | For the thing which has arisen. Refers to a Presbytery meeting called by the Moderator to deal with business which cannot wait until the next Ordinary Meeting. |
| <i>Pro tempore</i> | Or <i>pro tem</i> for short. For the time being. Usually refers to a substitute Moderator, Clerk, etc. |
| <i>Quoad omnia</i> parish | For all purposes. A parish in which there is no separate financial board and temporal as well as spiritual matters are dealt with by the Kirk Session. |
| <i>Quoad sacra</i> parish | For sacred purposes. A parish in which there is a separate financial board. |
| <i>Quorum</i> | The fixed minimum present to constitute a valid meeting. |
| <i>Simpliciter</i> | Exactly as said, neither more nor less. For example, a deliverance could be agreed <i>simpliciter</i> , or with amendments. |